

May 8, 2013

TO: LAUC President, Keri S. Botello

FR: LAUC Committee on Professional Governance

RE: 2012-2013 Preliminary Status Report

**Committee Charge:**

**General Charge**

For 2012-2013, the Committee is charged with fulfilling its standing Charge as stated in Article VIII, Section 1.e.1 of the LAUC Bylaws (as approved by UCOP March 23, 2009):

- a. Advise the President and the Executive Board on issues that affect librarians, peer review, and other professional governance issues.
- b. Serve as a review body for Divisions who may request evaluation of local peer review procedures.
- c. Serve as a Bylaws review committee for proposed changes to the LAUC Bylaws and Standing Rules. Be available to review the Divisions' Bylaws for consistency with the LAUC Bylaws and Standing Rules, and to consult with Divisions on request.
- d. Address other subjects at the request of the President and consider and develop recommendations on matters of librarian professional governance.

**Specific Charge for 2012-2013**

Develop a timeline for the Committee to use to review and evaluate bylaws changes received from LAUC divisions. This timeline should identify the time period in which the Committee will review proposed revisions from divisions and dates divisions can expect to receive a response from the Committee. The timeline should be based upon evaluation of the LAUC election calendars date for at least the last three (3) years. In your planning, please consider the following:

- More recently LAUC and the divisions use an online ballot facilitating consolidation of the LAUC ballot and individual division's ballot to have a common election day.
- A timeline developed should factor in both a submission deadline to CPG and a response timetable to divisions that takes into account the required number of days to develop and distribute the ballot for the election.
- In some instances a division may choose to have a separate election for approval of bylaws which would introduce the possibility of a division submitting bylaws for evaluation off the cycle coinciding with the election calendar. It would be prudent to work up a timeframe that is flexible yet divisions would have a clear idea of how long evaluation could take to develop a bylaws approval process.

## Summary of Actions:

The LAUC Committee on Professional Governance (CPG) held a conference call on to develop plans for fulfilling the specific charge. On January 24, 2013, CPG Chair, Yolanda Blue emailed division LAUC Chairs the following timeline and procedures for submitting review requests:

“The LAUC Committee on Professional Governance (CPG) is charged to develop a flexible timeline to review proposed bylaws changes before the common election day (June 3, 2013) or before a division’s separate election for approval of bylaws. In order to allow CPG ample time to review the changes and to allow divisions time to make necessary adjustments, the committee requests submission of the entire document by April 30, 2013 with track changes or the revised document with a link to the current bylaws.”

As of April 30, 2013, the Committee received proposed bylaws changes from Davis, Merced, Riverside and Santa Barbara. We anticipate completing the reviews of the divisions’ proposed changes by May 17, 2013. Thereafter, reports will be emailed to the division chairs.

### LAUC Committee on Professional Governance 2012-2013

Berkeley	Joe Cera (2014)
Davis	Melissa Browne (2014)
Irvine	Dana S. Peterman (2014)
Los Angeles	Ruby A. Bell-Gam (2014)
Merced	Eric Scott (2014)
Riverside	Michele Potter (2013)
San Diego	Mary Wickline ( 2014 )
Santa Barbara	Yolanda Blue (Chair) (2013)
Santa Cruz	Lee Jaffe (2013)